

## WEDDING DAY COVERAGE

\$2,400 + HST (local)

- ◆ 2 of our primary photographers for up to 12 hours or until 11pm (whichever comes first), shooting with professional grade equipment, typically with multiple setups and professional light units (on camera and/or off camera). We aim to be involved in your wedding from preparation photos up-to approaching the end of the reception's key moments to a point in which all the key moments have occurred and your unique and photographically complementing options have been explored.
- ◆ No-Limit Photography, we usually average 1200-1400+ photos in a standard wedding event. Since we aren't selling you photos, your event determines the frequency. There are rarely idle moment for the team however when appropriate we create more moments.
- ◆ Included local area is Waterloo, Kitchener, Cambridge, Guelph, St Jacobs, Stratford and roughly equally distant areas. An Additional travel fee can be calculated for weddings outside of this inclusive area. We cover most of Ontario and rarely are shooting in an area we haven't been to prior. If there is a travel fee, we will advise you prior to booking, we don't make profit on travel fees.
- ◆ All photos taken receive professional touch-ups and adjustments for enhancement; colour correction, brightness tweaking, major distraction removal, low light recovery, levelling photos, over exposure restoration and overall clarity, resulting in clean and sharp images throughout without the need to stop continuously when shooting to make these finer adjustments.
- ◆ Approximately 10% of all the images will be duplicated and have a second round of more artistically edited affects performed in a theming manner, all done with the intent to enhance your wedding details and images to create truly unique photos. Those selected with have this new round of editing as well as the original as well to enjoy. Any additional reasonable editing is done for free.
- ◆ Dropbox folder with all of your touched-up photos and photographically edited photos made available to you in the highest obtainable resolution, no markings or branding. Print, enlarge, post, or make copies as much as you wish. All photos are passed along except those which are test shots, or multiple instances of the very same photo. You own the photos.

**2 WEEK**  
TURNAROUND

## ENGAGEMENT/FAMILY SESSIONS

\$175 + HST (local)

- ◆ Approximately 45-60 minutes at a location within our local KW area. You pick or we can recommend some of our favourites. Sometimes further out locations can be accommodated for a small travel fee, ask if unsure.
- ◆ Fully directed approach where we will provide all of the guidance and suggestions to obtain affectionate photos captured in a very casual format that seeks to generate stories more than poses.
- ◆ All images captured are delivered to you. Before we hand over everything we go through each one to ensure basic photo elements such as contrast, colour, and brightness are consistent. We also look to see if there are any obvious distractions that we know you wouldn't want to appear in the finished result. We then copy a few dozen select images and apply more artistic enhancements to theme the individual images uniquely.
- ◆ All corrected and enhanced images, usually between 100-200 images as well as a picture slideshow movie are digitally sent to you within 1 week for ease of use and sharing. No watermarks or branding will be applied and they are unlocked and in full resolution for enlargements of prints, high resolution viewing, and future enjoyment.

**1 WEEK**  
TURNAROUND

## STYLE

Our approach is a combination of casual and directed photography. There are many times throughout your wedding day in which a casual and non-intrusive approach is best to capture all the genuine moments. There are other times when you will want the careful but fun direction of the team to create the formal moments.

**PAYMENT**

A \$500 deposit is required to secure your booking, half of the remaining balance is due two weeks before the wedding, the final balance due when we inform you that your photos are finished, two weeks after the wedding. The deposit as well as other payments made to the studio using this schedule are non-refundable and in proceeding with our studio, you are acknowledging that you understand this. Alternatively you can do a equal monthly payment schedule to address the balance of your photography package. If using monthly payments and you cancel your wedding photography coverage for any reason prior to the wedding, half of the amount you have paid to the studio will be returned to you. In case of issues providing the final payment, we can hold onto your photos for you until the arrangement is complete. HST and non-local travel is extra. Our studio does not charge customers any extra fees for credit card payments but if you are able to do etransfer payment instead, that helps us out. Our target turnaround time is two weeks but on occasion, especially during peak times, delays can occur.

**TIPPING**

Tipping is always appreciated and common but you are not obligated to do so. Tips provided will be evenly distributed to your two photographers unless you specify otherwise. Tips should be paid when picking up the photos from the studio so that we can track who received what and ensure they don't have tax issues at year end. If using a card to pay your balance, the option to add a tip will appear.

**STUDIO PROMISE**

Latte aims to exceed your expectations in all aspects of our studios involvement in your big day. We will happily review any requests you have for day-of information/requests as well as additional editing work and perform what we are able to up to a reasonable point. It is important to identify that satisfaction can be open to interpretation and at times actual results may differ from what you envisioned. Ultimately our studio has very little control over the way a wedding day occurs and is limited to operating within the available options. Despite being a professional wedding photography studio with over 2000 weddings performed, it is impossible to make specific guarantees about the final product other than our assurance that we will do the best job we can. If ever unsure if we are capable of something, please check with us prior to the wedding day. The assumption being made by this studio is that you are satisfied with the style and approach to photography that we naturally perform based on your own research. Items such as photo lists, family lists, Pinterest boards, or other methods of sharing photo ideas will be accommodated as best as able. We will be as flexible as possible in the case of changed venues or dates, added distances, or special requirements, but substantial changes may require changes to our agreement or even the cancellation of our service if we are unable to accommodate. In an unexpected situation resulting in a photographer being absent for more than half the contracted time, we will deduct \$500 from the remaining balance. Well entirely unforeseeable, if the studio must cancel this booking on you, you will receive a full refund of any amounts paid to us up to that point.

**EQUIPMENT AND IMAGES**

Well uncommon, photography is still subject to equipment or technical issues. Our studio makes all available efforts to have multiple setups per photographer and the widest array of angles and contingencies in case of equipment failure. We cannot be responsible for theft or equipment failures and will do everything reasonable to protect against these possibilities. Within our studio we practice safe data handling whenever able, including having redundancies in place to protect images when editing them. Latte cannot be held responsible for missed moments, however we pride ourselves on years of wedding experience and diligence to prevent this when able.

**LATTE TEAM**

Our studio is comprised of passionate wedding photographers whose aim is to provide you with an experience and results you can enjoy for a lifetime. We ask that you treat our team members appropriately and with respect. Please provide a meal for the team during the reception and ensure they have designated seating within the reception area to avoid disruptions in your coverage, accommodating any dietary issues. It is not the responsibility of your team to come up with alternative arrangements for weather or location availability, but we are happy to help if able. It is your responsibility to secure any needed permits or permissions. Your team will take what measures it can to help keep things running smoothly, however their influence can be limited and subject to available options. Unless arrangements have been made in advance with the studio, your team is expected to depart your wedding no later than 11pm. Additional time can be billed out at \$200 per hour but must be approved by the team as well as someone at the studio, however the team reserve the right to decline performing extra hours. Your team is not to be split up to different locations without prior approval by the studio. The way Latte is set up, it should be understood that the first exposure to your team members will be on the wedding day itself. All of our team members are on contract with the studio and we maintain and monitor skill levels to ensure the highest level of consistency. Latte reserves the right to rearrange the team. If there are specific restrictions for your wedding day such as no photos allowed during your service, language barriers, or cultural elements, please discuss those with the studio in advance to avoid possible issues or delays.

**RETENTION AND USE**

Latte reserves the right to perform our craft for you and to use images responsibly. You have the right to request that we do not publicly show any images. When acceptable, we love sharing some of your images with vendors that have been part of your big day. You have unlimited rights to the use of your images. Our studio will happily provide technical support or additional editing at no charge to a reasonable level. Latte cannot make any guarantees about storage of your photos, you should make backups of your photos.

On this date \_\_\_\_\_, Latte will accept a deposit of \$\_\_\_\_\_ to confirm the booking of this wedding. All parties engaged in this contract agree to work together in good faith. We aim to make this process as stress free as possible.

Wedding Date: \_\_\_\_\_, Client Name: \_\_\_\_\_, Client Signature: \_\_\_\_\_

We understand that payments made to Latte are non-refundable and that we will give Latte the opportunity to fix any issues.

Latte Representative: \_\_\_\_\_, Latte Signature: \_\_\_\_\_, We look forward to working with you!